The 2ⁿᵈ meeting of IQAC was held in the office of Hon. VC at 03.30 pm on Friday, 5ᵗʰMay, 2017. The Quorum was satisfactory and the meeting started at the scheduled time.

Following members were present for the meeting:

1. Dr. V.G. Gaikar,Vice-Chancellor   - Chairman
2. Dr. L.N. Singh   - Director
3. Dr. M.S. Nikam   - External Member
4. Dr. Munir Bashir Sayyad   - External Member
5. Dr. S.S. Bhamare   - Member
6. Dr. P. V. Vijay Babu   - Member
7. Dr. B.B. Singh   - Member
8. Dr. H.A. Mujawar   - Member
9. Dr. M. Sadaiah   - Member
10. Dr. Y.S. Mahajan   - Member
11. Prof. V.P. Jawanjal   - Member
12. Dr. S.M. Pore   - Member
13. Dr. N. Agarwal   - Member
14. Dr. S.L. Nalbalwar   - Member
15. Dr. A.P. Shesh   - Member
16. Dr. H.S. Joshi   - Member

Following members could not attend the meeting and the leave of absence was granted to them.

1. Prof. Y.N. Patil
2. Dr. A.W. Kiwelekar
3. Shri. S. B. Pathare
4. Shri. Mahesh Gokhale
5. Dr. S.M. Jadhav

The meeting started with warm welcome from Dr. L.N. Singh, Director, IQAC. Following points were discussed and resolved in the meeting:

1. Dr. L.N. Singh presented the account of Academic Audit of various departments and proposed the formation of Committee for AQAR and a committee for uploading the IQAC report online. All the members agreed with the formation of committee and the audit. The audit report was placed in annexure.

2. Constitution of new AQAR Committee for preparation of annual quality assuarance report and uploading the IQAC report on website

The Constitution of AQAR Committee is as follows:

1. Dr. S.L. Nalbalwar,Coordinator
2. Dr. M. Sadaiah, Member
3. Dr. V.G. Sargade, Member
4. Dr. A.W. Kiwelekar,Member
5. Dr. B.B. Singh,Member
6. Dr. N. Agarwal,Member Secretary

The constitution ofCommittee for uploading the Report is as follows:

1.Dr. H.S. Joshi
2.Dr. A.P. Shesh

The proposed comittee was approved by the Hon. VC

3. Dr. L.N. Singh started his presentation with importance of quality in imparting professional education and availability sufficient teachers and infrastructure. He also stated that during the preparation of course file the teachers expressed that they want to transform the University so that it would be model for other academic institutions. He added that all the faculty members have prepared the course files which will be useful while delivering the instructions in the classroom and during the lab sessions also for NBA / NAAC visits. Dr. L.N. also ensured that from next time onwards all Heads of the department will take care of minute details particularly by the contract basis faculty members while preparing the course files by the faculties.

4. Hon'ble VC iterated that the IQAC is very important from the point of view of NBA / NAAC. He also added that we should develop the institute in such a way that our organization would be a model for the affiliating colleges.

5. The quality of technical education depends on the incentives and rewards given to faculty members. The fact here is that the CAS promotions of faculty members are pending for many years. Hence, this issue should be sorted out before the next term starts. Dr. Y.S. Mahajan added that CAS promotions are one of the basic requirements for NBA/NAAC for filing SAR reports. Due to non-availabilities of adequate number of Professors and Associate professor, University has withdrawn application from NBA programmes.

6. Hon. VC stated that every three years the professors should undergo training at Teachers' Training Institute. He also asked Dr. Munir to organize training sessions of the faculty members at Reliance Incubation Centre. He explained Dr. Nikam the process of designing the curriculum and importance of electives at the University in order to satisfy Dr. Nikam's query.

7. It was decided that AQAR for the year 2015-2016 would be submitted on or before 15 May, 2017 to IQAC director for placing before AC and EC.for approval. It will be submitted/uploaded on NAAC website by the uploading committee.

8. Hon'ble VC asked the members to look into the areas of concern after the academic audit wherever improvement is required and which areas can be strengthened.

9. When Dr. B. B. Singh, Head of the Department of Mathematics, brought to the notice of the members that he has got certain presentations through which the interview skills of the students can be improved, Hon. Vice – Chancellor Dr. Gaikar advised him to upload his video – lectures pertaining to the same on the University's Website.

10. One of the External expert members Dr. Munir, General Manager, Reliance Jio has suggested to go for establishment of Incubation Center at University as early as possible so as start center for design and development of product at the University premises and encourage students to be an entrepreneurs. He has also invited all IQAC members to visit the incubation center developed by Reliance Jio and other places for getting to know how working take place at these center as well as to get exposure of such centers.

11. He also suggested to recognize industry persons as research guides on the various research committee, in order to solve industry problems as well as strengthen the interaction with industries.

The meeting ended with a vote of thanks to the chair.

(Dr. L. N. Singh)
Director, IQAC

Dr. Babasaheb Ambedkar Technological University, Lonere
Internal Quality Assurance Cell (IQAC)

Minutes of Meeting of IQAC held on 14-03-2022 in the University

Attendance:

	Following members have attended the meeting:	
1.	Prof. Karbhari V. Kale	Chairman
2.	Dr. B. F. Jogi	Member
3.	Dr. S. L. Nalbalwar	Member
4.	Dr. Neeraj Agrawal	Member
5.	Prof. MFAR Satarkar	Member
6.	Dr. S.R. Bhagat	Member
7.	Dr. L.D. Netak	Member
8.	Dr. S.R. Sutar	Member
9.	Dr. A.R. Chavan	Member
10.	Dr. S.S. Metkar	Member
11.	Dr. S.G. Dahotre	Member
12.	Dr. P.B. Lokhande	Member
13.	Dr. A.P. Shesh	Member
14.	Dr. M. Sadaiah	Member
15.	Dr. N.S. Jadhav. He also represented CoE	Member
16.	Dr. V.J. Kadam	Member
17.	Mr. Abhijit Biradar	Member
18.	Mr. Sachin Mhaske representing Dr. Chetan Samant, NASSCOM	Member
19.	Dr. M.S. Tandale	Coordinator
	Following Members could not attend the meeting and the leave of absence was granted to them:	
1.	Dr. Munir Sayed	Member
2.	Mr. Vivek Garg	Member
3.	Dr. N.S. Nikam	Member

Following agenda points were discussed in the meeting and resolved.

1. **Approval of Minutes of the last meeting:**

    The minutes of the last meeting were placed in the meeting and discussed. There was no comment received on it by any member. Hence, minutes of the last meeting held on 20 January 2021 were approved.

2. **Approval of AQAR for 2019-20 & 2020-21:**

   The IQAC Coordinator told the members that the information has been received from academic departments and other sections like Estate, Accounts, Students section, Establishment etc to respective coordinators. This information has been consolidated by the coordinators and draft has been prepared. The draft of AQARs for 19-20 and 20-21 was discussed and deliberated in the meeting. The committee has recommended the draft of AQARs for the year 2019-20 and 2020-21. The same will be taken up for discussion in the Academic Council meeting scheduled immediately after this meeting.

3. **Plan of Activities of IQAC for 2021-22:**

   Coordinator of IQAC requested all the members to suggest the activities for the ongoing academic year. Following activities were suggested:
   - Two-day workshop on offline or online mode for SSR preparation
   - Mr. Sachin Mhaske from NASSCOM, who was representing NASSCOM on behalf of Mr. Chetan Samant, has suggested number of collaborative courses for staff-faculty-students development and training in emerging techs like Artificial Intelligence, Big Data, IoT, Cyber Security, Cloud Computing, etc.
   - It was also suggested to consider value added courses related to languages.

4. **Any other point:**

   There was no discussion/suggestion under this point.

The meeting ended with vote of thanks to the Chair.

Coordinator,
IQAC

Action Taken Report

On IQAC MoM on 14-03-2022

Placed in Meeting of IQAC on 23-12-2022 for Approval

Sr.	Point on Agenda	Action Taken
1.	Approval of Minutes of the last meeting held on 20 Jan 2021.	MoM Approved.
2	Approval of AQAR 2019-20 & AQAR 2020-21	1) Approved AQAR for 2019-20 submitted to NAAC on 9-05-2022. It is under review-process. 2) Approved AQAR for 2020-21 submitted to NAAC on 16-06-2022. It was accepted on 28-06-2022.
3.	Online or off-line workshop on for SSR preparation	Could not arrange workshop for all the faculty members of the university. However, a few faculty members have attended following workshop/conference on NAAC: 1) **Online national workshop on NAAC accreditation by ESCI Hyderabad 3-4 March 2022.** 2) **One-day state-level conference on NAAC accreditation on 11 Nov 2022**.
4.	Collaborative courses for staff-faculty-students development and training in emerging techs like Artificial Intelligence, Big Data, IoT, Cyber Security, Cloud Computing, etc.	University has started new M.Tech programs from the current AY 22-23. 1) Cyber security 2) Remote sensing & GIS The university will be taking help of industry experts for the benefit of students and faculty of the university.

5.	Value added courses related to languages.	Will be conducted in the current academic year 2022-23 after the accreditation process is over.

Minutes of IQAC Meeting held on 20ᵗʰ January 2021

The IQAC Meeting was held on 20ᵗʰ January 2021 at 11:00 am in both online (using ZOOM) as well as offline mode. The Meeting was held in Department of Electronics and Telecommunication engineering.

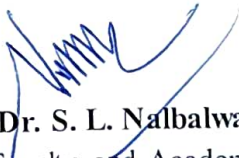Following members attended the meeting:

1. Dr. S. L. Nalbalwar

2. Dr. B. B. Singh

3. Dr. S. R. Sutar

4. Dr. S. R. Bhagat

5. Dr. A. R. Chavan

6. Dr. Neeraj Agarwal

7. Dr. P. B. Lokhande

8. Dr. S. S. Metkar

The meeting started with warm welcome from Dr. S. L. Nalbalwar.
Following topics were discussed during the meeting.

1. A formal discussion was held regarding the selection and implementation of online courses from the NPTEL SWAYAM in the University Curriculum and the grading procedure for these courses as well.
2. Dr. S. L. Nalbalwar presented the format of Self Study Report (SSR) of University to be filled and upload on NAAC portal by our Institution in order to fulfill the criteria prescribed by National Assessment and Accreditation Council for next accreditation cycle.

The meeting ended with vote of thanks from Dr. S. L. Nalbalwar.

Dr. S. L. Nalbalwar,
Dean (Faculty and Academics),
Dr. B. A. T. University, Lonere.

Dr. Babasaheb Ambedkar Technological University, Lonere
Internal Quality Assurance Cell (IQAC)

Minutes of Meeting of IQAC held on 23-12-2022 at 11:30 am in the Meeting Hall of the University near VC Secretariate

Attendance:

	Following members have attended the meeting:	
1.	Prof. Karbhari V. Kale	Chairman
2.	Dr. B. F. Jogi	Member
3.	Dr. S. L. Nalbalwar	Member
4.	Dr. V G Sargade	Member
5.	Dr. V S Sathe	Member
6.	Dr. M. Sadaiah	Member
7.	Dr. Neeraj Agrawal	Member
8.	Dr. S M Pore	Member
9.	Dr. L D Netak	Member
10.	Dr. Shivajirao Jadhav	Member
11.	Dr. S.R. Sutar	Member
12.	Dr. A.R. Chavan	Member
13.	Dr. S.S. Metkar	Member
14.	Dr. S.G. Dahotre	Member
15.	Dr. A.P. Shesh	Member
16.	Dr. D B Waghmare	Member
17.	Mr. Ajay Palkar	Member
18.	Ms. Siddhi Chaudhari	Member
19.	Dr. M.S. Tandale	Coordinator
Following Members could not attend the meeting and the leave of absence was granted to them:		
1.	Dr. S V Khobragade	Member
2.	Prof. MFAR Satarkar	Member
3.	Dr. S R Bhagat	Member
4.	Dr. P B Lokhande	Member
5.	Dr. N S Jadhav	Member
6.	Dr. V J Kadam	Member
7.	Dr. Mandar M Mehta	Member
8.	Dr. Munir Sayyad	Member
9.	Mr. Ramji N Shinde	Member
10.	Mr. Sachin Sangamnerkar	Member
11.	Mr. Yogesh Patil	Member

Following agenda points were discussed in the meeting and resolved.

1. **Approval of Minutes of the last meeting and ATR:**
   The minutes of the last meeting were placed in the meeting and discussed. There was no comment received on it by any member. Hence, minutes of the last meeting held on January 20, 2021 were approved. Action Taken Report (ATR) was also placed in the meeting and it was discussed. Dr. Nalbalwar has pointed out a few points which are missed out from the ATR. All the members have agreed to include them in ATR.

2. **Approval of AQAR for 2021-22:**
   The IQAC Coordinator told the members that the information has been received from academic departments and other sections like Estate, Accounts, Students section, Establishment etc. to respective coordinators of criteria. This information has been consolidated by the coordinators and draft has been prepared. The draft of AQAR for 21-22 was discussed and deliberated in the meeting. The committee has recommended it with a few suggestions and minor changes. The changes will be incorporated in draft AQAR before taking it to the Academic Council for discussion & approval in its meeting which is scheduled next week.
   Audit Reports: The Registrar has informed in the meeting that the committee was already in-place for various university audits like energy, structural, fire, safety & measure, green, environment, and water etc. The respective Departments/Heads, in-charge for the audit, will submit the audit reports to concerned criteria coordinator/IQAC coordinator at the earliest. Dr. Pore will coordinate and help in this work. The audit reports are required every year for AQARs.

3. **Plan of Activities of IQAC for 2021-22:**
   - **Submission of IIQA by December 31, 2022**: The committee formed for SSR is also working on IIQA. The draft is almost ready for submission immediately after the submission of AQAR 21-22. It is necessary to submit IIQA before December 31, 2022 for getting the continuation for the previous cycle of accreditation.
   - **Submission of SSR by February 15, 2023**: A separate committee has been constituted for SSR. The coordinators of criteria and members of SSR committee have formed sub-groups for criteria-wise division of work for parallel processing. The work has been already started.
   - **Workshop for Teachers on Accreditation /NAAC**: This workshop and several other quality related activities will be initiated by IQAC after the completion assessment for Cycle - II of accreditation.

4. **Following points were discussed & resolved under any other point of business (AOB):**
   Following items were discussed in the meeting and resolved accordingly:
   - **Separate space for IQAC Office:** There is no presentable space for IQAC at present. Our activities are carried out at temporary space offered in the computer center. This issue is most important for IQAC in view of several ongoing activities/meetings of IQAC and expected visit of NAAC peer team in March 2023. All the members agreed that there should be a permanent space for IQAC. The Head, Department of IT was requested for space in their department for the period of six months or till the accreditation process is over. He

promised to discuss this issue in his department and communicate decision on December 26, 2022. The members were happy and thankful to Dr. Sutar for showing the concern about the requirement of presentable space for IQAC on urgent basis.

- **Space for Meeting:** Hon'ble Vice-Chancellor has offered the present meeting hall for carrying out meetings of IQAC till we get separate meeting hall. This hall is convenient for IQAC due to its proximity with CC where IQAC office is located at present.

- **Training programs/Workshops for Faculty Members:** Several workshops and training programs to be organized and initiated by IQAC after the accreditation process is over. Following areas will be covered:
  - RF Technology
  - Accreditation/Assessment for NAAC/NBA
  - Data management

- **Software for Data Management**: Lot of information and documents are required from various academic departments and other sections of the University for various reasons like NAAC/NBA/NIRF/AISHE, etc. It is wasting time and efforts due to repetitive efforts each time. Hence, there is need to purchase/develop software for data management. The budget provision can be made for this in the next financial year. Moreover, the software for analysing the NBA related data like getting the percentage attainment of POs etc. should be made available to the faculty members along with proper training. A team of following faculty members should identify and recommend suitable software for this:
  1. Dr. V. G. Sargade…Convener
  2. Dr. Neeraj Agrawal… Member
  3. Dr. L. D. Netak…. Member
  4. Dr. S. R. Sutar…. Member

- **Encouragement to faculty members for Organizing/ Attending Workshops / Conferences related NAAC/NBA/Quality of Education**: It was decided that university should train more faculty members on NAAC/NBA accreditation. For this, IQAC can provide financial support from its budget for one faculty member per department for attending workshop/conference. HoD will recommend name of a faculty member from his/her department to IQAC coordinator.

- **Invitation of NAAC-Accreditation Experts/Mentors for Consultation**: It was proposed in the meeting that the experts/mentors can be invited to the campus of the university for consultation on NAAC accreditation. The travelling expenses and hourly basis honorarium can be given to them as a consulting changes per visit. The honorarium can be decided as per AICTE /UGC/NAAC guidelines related to this. Approval can be taken as and when we require consultation of Mentor; case-to-case basis.

The meeting ended with vote of thanks to the Chair.

Dr. Madhukar S. Tandale
Coordinator, IQAC